



Napa Valley Museum Internship Opportunity: Exhibitions Intern

Background

Napa Valley Museum (NVM) is dedicated to providing unique experiences that enrich the cultural fabric of our community through exhibitions and educational outreach. The Museum places the Napa Valley in a worldwide context by inspiring residents and visitors to learn about art, history and the environment. NVM enriches the community by collecting, preserving, and displaying art and artifacts.

Internship Description

The Napa Valley Museum Exhibitions Intern will assist the Exhibitions and Programs Manager with ongoing exhibitions management and office operations. They will work from the Napa Valley Museum office in Yountville on a variety of gallery and office tasks, under the supervision of the Exhibitions and Programs Manager. Over the course of a predetermined number of hours, the Exhibitions Intern will have the opportunity to become familiar with a high-calibre and pioneering collection of contemporary art, learn curatorial and registration skills, and gain valuable practical experience in collections management.

Responsibilities and Duties

- Assist with curatorial research projects
- Organize, scan and file documents pertaining to exhibition loans
- Assist with preparation and installation of exhibit signage
- Assist with deinstallation and installation of artwork following museum best practices and guidelines
- Assist with maintenance of gallery standards

Qualifications and Skills

Seeking candidates who are in process of completing a degree in Fine Art, Art History or related areas of study. Common sense and a perceptive attention to detail are essential. The successful applicant will have a demonstrated interest in art. Good communication skills, ability to perform tasks safely, and positive attitude are imperative.

Compensation

This position is ideal for a student candidate seeking to receive college credit in exchange for completed internship hours, or to fulfill required volunteer hours.

To Apply

Please email info@NapaValleyMuseum.org your resume and cover letter, which includes how the Napa Valley Museum internship fits with your background and career goals. Please write a brief paragraph on what you hope to achieve from the experience, so we know what areas are of particular interest to you. In the subject line of your email, please indicate "Exhibitions Internship".

The Napa Valley Museum is an equal opportunity employer and does not discriminate on the basis of race, ethnicity, gender, age, or sexual orientation.

Application Dates

Applications are due by 5pm on June 20th 2018. An in person meeting at the Napa Valley Museum will be a requirement if you are selected for consideration.

Notice of acceptance to for intern positions will be made June 27th.

Additional information can be found on our website:

<http://napavalleymuseum.org>